

# MULTIPLE AWARD SCHEDULE

Facilities Services

**Schedule GS-21F-0045**



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**GENERAL SERVICES ADMINISTRATION, FEDERAL SUPPLY SERVICE**  
**Authorized Federal Supply Schedule Price List**

**PRICE LIST**

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu driven database system.

The INTERNET address for GSA Advantage!™ is [www.gsaadvantage.gov](http://www.gsaadvantage.gov).

For more information on ordering from Federal Supply Schedules, click on the FSS Schedule button at [www.fss.gsa.gov](http://www.fss.gsa.gov).

**Standard Industry Group Number:** Facilities

**Contract Number:** GS-21F-0045W

**Contract Period:** 12/15/2009-12/14/2029

**Unique Entity Identifier Number:** GB1NW49M2JZ3

**Contract Administration**

Mr. Robert S. Gasaway

GSA FSS Contract Administrator

**ISES Corporation**

Office: 3100 Breckinridge Blvd., Suite 400  
Duluth, GA 30096

Telephone: 770.674.3102 (direct)  
770.879.7376 (reception)

Fax: 770.879.7825

Email: [robg@isescorp.com](mailto:robg@isescorp.com)  
<https://isescorp.com/>

**Business Size:** Small

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## CUSTOMER INFORMATION

**1a. AWARDED SPECIAL ITEM NUMBERS (SINS)**

**SIN 561210FAC:** Complete Facilities Maintenance and Management  
**SIN 541690E:** Energy Consulting Services  
**SIN OLM:** Order Level Materials

**1b. LOWEST PRICE MODEL NUMBER AND LOWEST UNIT PRICE:** Not Applicable

**1c. DESCRIPTION OF HOURLY RATES:** See table below

**2. MAXIMUM ORDER:** \$1,000,000

**3. MINIMUM ORDER:** \$1,000

**4. GEOGRAPHIC COVERAGE:** Domestic and Overseas

**5. POINTS OF PRODUCTION:** 3100 Breckinridge Blvd., Suite 400  
Duluth, Georgia, 30096

**6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE:** 1%-11%

**7. QUANTITY DISCOUNTS:** None

**8. PROMPT PAYMENT TERMS:** 1/2% 20 days

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9. FOREIGN ITEMS (LIST ITEMS BY COUNTRY ORIGIN):** Not applicable

**10a. TIME OF DELIVERY:** As negotiated with ordering activity

**10b. EXPEDITED DELIVERY:** As negotiated with ordering activity

**10c. OVERNIGHT & 2 DAY DELIVERY:** As negotiated with ordering activity

**10d. URGENT REQUIREMENTS:** As negotiated with ordering activity

**11. F.O.B. POINT(S):** Destination

**12a. ORDERING ADDRESS AND PAYMENT ADDRESS:**

3100 Breckinridge Blvd., Suite 400  
Duluth, Georgia 30096

**12b. ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**13. PAYMENT ADDRESS:**

3100 Breckinridge Blvd., Suite 400  
Duluth, Georgia 30096

**14. WARRANTY PROVISION:** Not applicable

**15. EXPORT PACKING CHARGES:** Not applicable

**16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR:** Not applicable

**17. TERMS AND CONDITIONS OF INSTALLATION:** Not applicable

**18a. TERMS AND CONDITIONS OF REPAIR PARTS AND OTHER SERVICES:** Not applicable

**18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES:** Not applicable

**19. LIST OF SERVICE AND DISTRIBUTION POINTS:** Not applicable

**20. LIST OF PARTICIPATING DEALERS:** Not applicable

**21. PREVENTATIVE MAINTENANCE:** Not applicable

**22a. ENVIRONMENTAL ATTRIBUTES:** Not applicable

**22b. SECTION 508 COMPLIANCE:** Not applicable

**23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER:** GB1NW49M2JZ3

**24. SYSTEM FOR AWARD MANAGEMENT:** ISES Corporation is registered in the System for Award Management (SAM) database, with a valid date of 04/03/2025

## DESCRIPTION OF SERVICES OFFERED

ISES Corporation is a facilities engineering consulting firm that has served public and private sector clientele for over 30 years. ISES works with multiple government agencies (Federal, State and Local), hundreds of higher education clients, as well as numerous healthcare and for-profit corporations. ISES has assessed over 2 billion GSF of facilities, offering numerous services including:

- Facility Condition Assessments
- Infrastructure Assessments
- Energy Audits
- ADA Compliance
- Operations and Maintenance Programming
- Capital Planning
- Organizational Studies
- Lifecycle Modeling
- Web-based Software Management Tools
- Facility Performance Evaluation

Our flagship service involves the preparation of comprehensive Facility Condition Assessment (FCA) studies. This provides a quantitative analysis of the condition of your buildings and constructs a long-term facilities renewal program for your assets. ISES specializes in the development of FCA reports providing individual condition assessment reports for each facility inspected. Each report includes a comprehensive checklist of recommended facility renewal needs. The FCA service is also accompanied by a mature web-based database management system which we host and support. This allows you to have multiple users throughout your organization working with the same data provided by an FCA for long-term planning.

ISES is a quality driven, service-oriented provider of facility condition assessment services. We constantly reexamine our internal processes and procedures to improve customer support. We seek to augment the capabilities of our client facility management organizations, not supplant them. Through this process, we establish long-term partnership arrangements that work to the benefit of all parties involved.

ISES is certified as an SBA SDB and minority-owned firm.

Please visit our website at [www.isescorp.com](http://www.isescorp.com) for more information on our capabilities, to request our full brochure, for a complete reference list, or to run a live demonstration of the ISES AMS (Asset Management System) software.

## SIN DESCRIPTIONS

### **SIN 561210FAC - COMPLETE FACILITIES MAINTENANCE AND MANAGEMENT**

This category covers services related to the complete operations, maintenance and repair of federal facilities and may include the supply or use of environmentally sustainable products such as U.S. Environmental Protection Agency-designated Comprehensive Procurement Guidelines (recycled content) products, U.S. Department of Agriculture-designated BioPreferred (biobased) products, Energy Star certified or other energy efficient products, and WaterSense or other water efficient products. The following facilities maintenance services can be ordered as stand-alone or in multiple combinations.

### **SIN 541690E – ENERGY CONSULTING SERVICES**

Contractors shall provide expert advice, assistance, guidance or counseling on energy related projects or initiatives to assist agencies in adhering to energy legislation and policy such as EPACK 2005, Executive Orders 13423 and 13514.

### **SIN OLM – ORDER LEVEL MATERIALS**

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

## LABOR CATEGORY DESCRIPTIONS

SIN 561210FAC 541690E		
SERVICE PROPOSED (Labor Category)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE
<b>TEAM LEADER/CLIENT CONTACT</b> Project Manager	B.A./B.S.	10
<b>DESCRIPTION</b> Provides leadership, manages projects, identifies and resolves project issues or conflicts. Primary contact with the client of project status. Manages team to accomplish contracted work. Reviews all data and products to ensure the requirements are satisfied. Handles all scheduling and management of various projects, the preparation of proposals and invoices, along with all duties of either the Project Architect or Engineer.		
<b>TECHNICAL ANALYSIS</b> Senior Project Engineer	B.S or Architecture	15
<b>DESCRIPTION</b> Provides highly specialized expertise on projects and day to day interface with clients to effectively provide project deliverables. Performs technical studies, assessments, or other functions as required by the project scope of work. Certified in a specialized area's such as Leadership in Energy and Environmental Design (LEED), cost estimating, or other industry issues. Functional responsibilities include Inspection of facilities and facility maintenance organization, asset evaluations, and energy design performance. Development of recommendations based upon inspections and analysis, and development of cost estimates associated with recommendations.		
<b>TECHNICAL ANALYSIS</b> Senior Project Architect	B.S or Architecture	15
<b>DESCRIPTION</b> Provides highly specialized expertise on projects and day to day interface with clients to effectively provide project deliverables. Performs technical studies, assessments, or other functions as required by the project scope of work. Certified in a specialized area's such as Leadership in Energy and Environmental Design (LEED), cost estimating, or other industry issues. Functional responsibilities include Inspection of facilities and facility maintenance organization, asset evaluations, and energy design performance. Development of recommendations based upon inspections and analysis, and development of cost estimates associated with recommendations.		

SIN 561210FAC 541690E		
SERVICE PROPOSED (Labor Category)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE
<b>PHYSICAL ASSESSMENT</b> Project Engineer	B.S or Architecture	10
<b>DESCRIPTION</b> Provides highly specialized expertise on projects that are not resource intensive but require day to day interface with clients to effectively provide project deliverables. Performs technical studies, assessments, or other functions as required by the project scope of work. Certified in a specialized area such as Leadership in Energy and Environmental Design (LEED), Energy policies, cost estimating, or other industry issues. Functional responsibilities include; Inspection of facilities and facility maintenance organization, asset evaluations, and energy design performance. Development of recommendations based upon inspections and analysis, and development of cost estimates associated with recommendations.		
<b>PHYSICAL ASSESSMENT</b> Project Architect	B.S or Architecture	10
<b>DESCRIPTION</b> Provides highly specialized expertise on projects that are not resource intensive but require day to day interface with clients to effectively provide project deliverables. Performs technical studies, assessments, or other functions as required by the project scope of work. Certified in a specialized area such as Leadership in Energy and Environmental Design (LEED), Energy policies, cost estimating, or other industry issues. Functional responsibilities include; Inspection of facilities and facility maintenance organization, asset evaluations, and energy design performance. Development of recommendations based upon inspections and analysis, and development of cost estimates associated with recommendations.		
<b>DATABASE MANAGEMENT</b> MIS Specialist	B.A./B.S.	2
<b>DESCRIPTION</b> Supports the project team with development of database management systems, delivery, training and reporting. Develops improvements in ISES Asset Management System software (AMS) based on staff and client input. Supports; Project Tracking System; cost estimating system, and other software and tools and internal operating requirements.		



SIN 561210FAC 541690E		
SERVICE PROPOSED (Labor Category)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE
<b>QA REVIEW</b> Engineering Analyst	B.A./B.S.	5
<b>DESCRIPTION</b> Manages QA reviews data associated with technical studies, assessments, inventory, or other tasks as required by the project scope of work for completeness and consistency. Performs project take-offs and data gathering.		
<b>REPORT PUBLISHING</b> Technical Writer	B.A.	5
<b>DESCRIPTION</b> Drafts technical documents, proofreads and corrects documents and reports, publishes reports.		
<b>AUTOCAD DRAWINGS</b> CAD Technician	A.A.	5
<b>DESCRIPTION</b> Development of drawings in AutoCAD, introduction to BIM as clients introduce this to projects		
<b>RECORDKEEPING</b> Administrative Support	A.A.	1
<b>DESCRIPTION</b> Performs a variety of clerical / administrative support functions including document typing, filing, record-keeping, etc.		

## PRICE LIST

ISES Corporation’s GSA Approved Pricing for our (MAS) Facilities Services contract is shown in the tables below. It is current through 12/14/29. The tables provide our consulting hourly rates for each SIN. Under this Federal Supply Schedule, ISES can provide the following services:

**SIN 561210FAC:** Complete Facilities Maintenance and Management

**SIN 541690E:** Energy Consulting Services

SIN 561210FAC		
SERVICE PROPOSED (Labor Category)	UNIT OF ISSUE (e.g., Hour, Task, Sq ft)	PRICE OFFERED TO GSA (including IFF)
<b>TEAM LEADER/CLIENT CONTACT</b> Project Manager	Hourly	\$197.88
<b>TECHNICAL ANALYSIS</b> Senior Project Engineer	Hourly	\$175.89
<b>TECHNICAL ANALYSIS</b> Senior Project Architect	Hourly	\$175.89
<b>PHYSICAL ASSESSMENT</b> Project Engineer	Hourly	\$139.25
<b>PHYSICAL ASSESSMENT</b> Project Architect	Hourly	\$139.25
<b>DATABASE MANAGEMENT</b> MIS Specialist	Hourly	\$117.27
<b>QA REVIEW</b> Engineering Analyst	Hourly	\$73.28
<b>REPORT PUBLISHING</b> Technical Writer**	Hourly	\$62.30
<b>AUTOCAD DRAWINGS</b> CAD Technician**	Hourly	\$54.97
<b>RECORDKEEPING</b> Administrative Support**	Hourly	\$52.78

SIN 541690E		
SERVICE PROPOSED (Labor Category)	UNIT OF ISSUE (e.g., Hour, Task, Sq ft)	PRICE OFFERED TO GSA (including IFF)
<b>TEAM LEADER/CLIENT CONTACT</b> Project Manager	Hourly	\$197.88
<b>TECHNICAL ANALYSIS</b> Senior Project Engineer	Hourly	\$175.89
<b>TECHNICAL ANALYSIS</b> Senior Project Architect	Hourly	\$175.89
<b>PHYSICAL ASSESSMENT</b> Project Engineer	Hourly	\$139.25
<b>PHYSICAL ASSESSMENT</b> Project Architect	Hourly	\$139.25
<b>DATABASE MANAGEMENT</b> MIS Specialist	Hourly	\$117.27
<b>QA REVIEW</b> Engineering Analyst	Hourly	\$73.28
<b>REPORT PUBLISHING</b> Technical Writer**	Hourly	\$62.30
<b>AUTOCAD DRAWINGS</b> CAD Technician**	Hourly	\$54.97
<b>RECORDKEEPING</b> Administrative Support**	Hourly	\$52.78

SCA/SCLS MATRIX		
SCLS ELIGIBLE CONTRACT LABOR CATEGORY	SCLS EQUIVALENT CODE TITLE	WD NUMBER
<b>REPORT PUBLISHING</b> Technical Writer**	30463 Technical Writer III	2015-4471
<b>AUTOCAD DRAWINGS</b> CAD Technician**	30084 Drafter/CAD Operator IV	2015-4471
<b>RECORDKEEPING</b> Administrative Support**	01020 Administrative Assistant	2015-4471

"The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)."

The cost per square foot pricing as shown below is a **RANGE** of pricing. Pricing varies depending on the variable factors.

SIN 561210FAC			
SERVICE	UNIT OF ISSUE (e.g., Hour, Task, Sq ft)	PRICE Lowest Rate	PRICE Highest Rate
Basic Office Buildings	Sq. Ft.	\$0.08	\$0.17
Historic Buildings	Sq. Ft.	\$0.11	\$0.30
Laboratories	Sq. Ft.	\$0.13	\$0.90
Infrastructure	Sq. Ft.	\$0.08	\$0.49
Healthcare Buildings	Sq. Ft.	\$0.14	\$0.74
Energy Plants	Sq. Ft.	\$0.14	\$0.82
Secure Facilities	Sq. Ft.	\$0.24	\$0.98
Educational Buildings	Sq. Ft.	\$0.08	\$0.21
Individual Building	Sq. Ft.	\$0.23	\$0.46
Unique Building	Sq. Ft.	\$0.08	\$0.99

SIN 541690E			
SERVICE	UNIT OF ISSUE (e.g., Hour, Task, Sq ft)	PRICE Lowest Rate	PRICE Highest Rate
Basic Office Buildings	Sq. Ft.	\$0.08	\$0.17
Historic Buildings	Sq. Ft.	\$0.11	\$0.30
Laboratories	Sq. Ft.	\$0.13	\$0.90
Infrastructure	Sq. Ft.	\$0.08	\$0.49
Healthcare Buildings	Sq. Ft.	\$0.14	\$0.74
Energy Plants	Sq. Ft.	\$0.14	\$0.82
Secure Facilities	Sq. Ft.	\$0.24	\$0.98
Educational Buildings	Sq. Ft.	\$0.08	\$0.21
Individual Building	Sq. Ft.	\$0.23	\$0.46
Unique Building	Sq. Ft.	\$0.08	\$0.99

Square footage is the primary pricing factor. Range of GSF base pricing has a range of cents per GSF to multiple dollars per GSF depending on inclusion of unique factors.

ISES will ensure that GSA will receive best rates offered when considering all factors involved, including but not limited to:

- Type of services required (assessments, audit, inspection, staffing, programming, etc.)
- Type of structure for project (military assets, barracks, office building, laboratory, heating plant, school, etc.)
- Pilot study or full portfolio project
- Use and age of structure (offices, research, production, energy, housing, etc.)
- Security concerns (access and escort/badging requirements)
- Physical location which determines number of staff and hours per day and travel time
- Building personnel availability with access keys, codes, etc.
- BIM, records, drawings, contracts, blueprints, CAD availability for review
- Regulatory and code requirements (Federal, State and Local)
- ADA compliance, retrofit
- Energy initiatives, executive orders, DOD and Federal energy reduction policies
- Commissioning/retro-commissioning
- Asset management database system (uploads, selection, implementation, etc.)
- Availability and compatibility of CMMS/WINS
- Capital renewal planning with cost projections and lifecycle assessments
- Length of performance time and project follow-up reporting
- Training on database management, staff training, recurrent training, etc.
- Published report documents (number of/updating as requested)

- Inclusion or reference to BER, PCS and safety/environmental reports
- Personnel assigned by Project Manager

## INSTRUCTIONS FOR PLACING ORDER BASED ON GSA SCHEDULE RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that ISES Corporation meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders, or individual purchase orders under this contract. If it is determined that your agency needs an outside source to provide Schedule MAS-Facilities Services, follow these simple steps:

### 1. DEVELOP A STATEMENT OF WORK (SOW)

In the SOW, include the following information:

- Work to be performed
- Location of work
- Period of performance
- Deliverable schedule
- Special standards and any special requirements, where applicable

### 2. SELECT CONTRACTOR AND PLACE ORDER

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order
- If the order is exceeding, but less than the maximum order threshold (MOT), prepare a RFQ
- If the order is in excess of the MOT, prepare a RFQ; Consider expansion of competition and seek price reductions

### 3. PREPARE A REQUEST FOR QUOTE (RFQ)

- Include the SOW and evaluation criteria
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order
- If preferred, request a performance plan from contractors and information on past experience; Include information on the basis for selection
- May be posted on GSA's electronic RFQ system, e-Buy

### 4. PROVIDE RFQ TO AT LEAST THREE CONTRACTORS

### 5. EVALUATE OFFERS, SELECT BEST VALUE CONTRACTOR, AND PLACE ORDER

## BLANKET PURCHASE AGREEMENTS (BPAS)

**This information will help ordering offices understand how to use Blanket Purchase Agreements (BPAs) under GSA Federal Supply Schedule contracts.**

Blanket Purchase Agreements (BPAs) are a simplified method of filling anticipated repetitive needs for services and products. BPAs are "charge accounts" that ordering offices establish with GSA Schedule contractors to provide themselves with an easy ordering tool. In accordance with Federal Acquisition Regulation (FAR) 8.404, ordering offices may establish BPAs under any GSA Schedule contract.

### BENEFITS AND ADVANTAGES OF USING BPAS

Contractual terms and conditions are contained in GSA Schedule contracts and are not to be renegotiated for GSA Federal Supply Schedule BPAs. Therefore, as a purchasing option, BPAs eliminate such contracting and open market costs as the search for sources, the need to prepare solicitations and the requirement to synopsise the acquisition.

BPAs also—

- Satisfy recurring requirements
- Reduce acquisition costs through quantity discounts
- Save time by eliminating repetitive, individual purchases and payments
- Reduce administrative efforts and paperwork
- Obtain better value by leveraging an ordering office's buying power through volume purchasing
- Enable an ordering office to use streamlined ordering procedures with no dollar limitations on individual task/delivery orders
- Permit an ordering office to incorporate Contractor Team Arrangements
- Allow for quicker turnarounds on orders
- Permit an ordering office to incorporate terms and conditions not in conflict with the underlying contract

A BPA can be set up for field offices across the nation to use, thus allowing them to participate in an ordering office's BPA and place orders directly with GSA Federal Supply Schedule contractors. In doing so, the entire agency reaps the benefits of additional discounts negotiated into the BPA. In addition, the ordering office reduces the administrative burden of writing numerous task/delivery orders, while still being able to order as much as it wants and as often as it wants. The flexibility and advantages are endless when setting up a BPA.



## SETTING UP A BPA

BPAs are established directly with GSA Schedule contractors. In accordance with FAR 8.404, an ordering office may request a price reduction based on the total estimated volume of the BPA, regardless of the size of individual orders. The Request For Quotation (RFQ) should specify the ordering office's requirements, including estimated quantities and work to be performed, and should advise GSA Schedule contractors whether the ordering office intends to establish a single BPA or multiple BPAs.

Generally, a single BPA should be established when the ordering office can easily define its services and/or products requirements and a firm-fixed price or ceiling price can be established. Since a best value selection is made when the single BPA is established, the ordering office does not need to make a separate best value selection for each order under the BPA.

Multiple BPAs should be established when the ordering office cannot easily define its services and/or products requirements, or it determines that more than one BPA is needed to meet its needs. First determine which GSA Schedule contractors are technically qualified and then establish BPAs with them. When multiple BPAs are established, each order must be competed among all BPA holders and a best value selection must be made each time an order is placed.

## ALL BPAS MUST CONTAIN CERTAIN INFORMATION, SUCH AS:

- Name of the GSA Schedule contractor
- GSA Schedule contract number
- BPA number assigned by the ordering office
- Description of the requirement, to include estimated quantities and work to be performed
- Prices and/or discounts
- Extent of the obligation
- Any additional price reductions negotiated by the ordering office, based on the proposed dollar value of the BPA
- Listing of individuals authorized to purchase under the BPA
- Delivery or performance time frames
- Location of deliveries
- Frequency of ordering and invoicing
- Date of BPA expiration
- Statement that all other terms and conditions are contained in the GSA Federal Supply Schedule contract

Note: Prices under GSA Federal Supply Schedule contracts have already been determined to be fair and reasonable.

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act, \_\_\_\_\_ (Agency) \_\_\_\_\_ and ISES Corporation enter into a cooperative Blanket Purchase Agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-21F-0045W.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: the search for sources, the development of technical documents and solicitations, and the evaluation of bids and offers. Contractor Team Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Subpart 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the Schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures:

\_\_\_\_\_  
AGENCY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
DATE

SAMPLE

BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-21F-0045W, Blanket Purchase Agreements, ISES Corporation agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH:

\_\_\_\_\_  
(Ordering Agency)

- 1. The following contract services/products can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

TYPE OF SERVICE	BPA DISCOUNT/PRICE
_____	_____
_____	_____
2. Delivery:	
DESTINATION	DELIVERY SCHEDULE/DATES
_____	_____
_____	_____

- 3. The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.
- 4. This BPA does not obligate any funds.
- 5. This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.
- 6. The following office(s) is hereby authorized to place orders under this BPA:

OFFICER	POINT OF CONTACT
_____	_____
_____	_____

- 7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, paper, or oral communications.

8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
- Name of Contractor
  - Contract Number
  - BPA Number
  - Model Number or National Stock Number (NSN)
  - Task/Delivery Order Number
  - Date of Purchase
  - Quantity, Unit Price, and Extension of Each Item
    - (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information)
  - Date of Shipment
9. The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the task/delivery order transmission issued against this BPA.
10. The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**\*IMPORTANT** – A new feature to the Federal Supply Schedules Program permits contractors to offer price reductions in accordance with commercial practice. Contractor Team Arrangements are permitted with Federal Supply Schedule contractors in accordance with FAR Subpart 9.6.

# BETTER DATA. BETTER DECISIONS.



3100 Breckinridge Blvd, Ste 400  
Duluth, GA 30096

800.881.ISES  
770.879.7376

[ISESCorp.com](http://ISESCorp.com)